

Committee Agenda



Epping Forest District Council

Licensing Sub-Committee **Tuesday, 6th October, 2020**

You are invited to attend the next meeting of **Licensing Sub-Committee**, which will be held at:

Council Chamber, Civic Offices, High Street, Epping
on Tuesday, 6th October, 2020
at 10.00 am .

Georgina Blakemore
Chief Executive

Democratic Services
Officer

Democratic Services (Direct Line 01992 564243)
Email: democraticservices@eppingforestdc.gov.uk

Members:

Councillors S Neville (Chairman), I Hadley, A Lion and D Stocker

PLEASE NOTE THE START TIME OF THE MEETING

PLEASE NOTE THAT THIS MEETING WILL BE RUN AS A VIRTUAL MEETING AND IS OPEN TO ALL MEMBERS TO ATTEND REMOTELY.

WEBCASTING/FILMING NOTICE (VIRTUAL MEETINGS)

Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy.

Therefore by participating in this virtual meeting, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If members of the public do not wish to have their image captured they should ensure that their video setting throughout the virtual meeting is turned off and set to audio only.

In the event that technical difficulties interrupt the virtual meeting that cannot be overcome, the Chairman may need to adjourn the meeting.

If you have any queries regarding this, please contact the Corporate Communications Manager on 01992 564039.

1. APOLOGIES FOR ABSENCE

To be announced at the meeting.

2. DECLARATIONS OF INTEREST

To declare interests in any item on this agenda.

3. PROCEDURES FOR THE CONDUCT OF A VIRTUAL MEETING (Pages 5 - 6)

Please find attached the revised procedures for holding and attending a virtual meeting of the Licensing Sub-Committee.

4. PROCEDURE FOR THE CONDUCT OF BUSINESS (Pages 7 - 12)

To note the adopted procedure for the conduct of business by the Sub-Committee.

5. EXCLUSION OF PUBLIC AND PRESS

Exclusion

To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Information Paragraph Number
6	Hackney Carriage Driver's Licence Review – H1790	1
7	Private Hire Driver's Licence Application – Mr S Keating	1

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Background Papers

Article 17 - Access to Information, Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and

- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection for four years after the date of the meeting one copy of each of the documents on the list of background papers.

6. HACKNEY CARRIAGE DRIVER'S LICENCE REVIEW - H1790 (Pages 13 - 28)

To consider the attached report concerning a review of a Hackney Carriage Driver's Licence.

7. PRIVATE HIRE DRIVER'S LICENCE APPLICATION - MR S KEATING (Pages 29 - 42)

To consider the attached report for a Private Hire Driver's Licence for Mr S Keating.

8. INCLUSION OF PUBLIC AND PRESS

To invite the public and press back into the meeting for the remaining items of business.

9. APPLICATION FOR A STREET TRADING CONSENT - MUNCHIES, THE OLD COACHWORKS, HIGH ROAD, THORNWOOD (Pages 43 - 74)

To consider the attached report for a renewal of a Street Trading Consent.

10. APPLICATION FOR A NEW PREMISES LICENCE - M11 LOCAL, 16 THE BROADWAY, LOUGHTON (Pages 75 - 106)

To consider the attached report for a new Premises Licence at M11 Local in Loughton.

11. APPLICATION FOR A NEW PREMISES LICENCE - 11 MAYPOLE DRIVE, CHIGWELL (Pages 107 - 132)

To consider the attached report for a new Premises Licence at 11 Maypole Drive in Chigwell.

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General Procedures for Virtual Licensing Hearings

The following procedural requirements shall be followed at all times:

- (a) The virtual meetings are to be webcast as appropriate.
- (b) They will be held on the Zoom application. All persons (officers, applicants and objectors) will have to join the virtual meeting.
- (c) There shall be no recommendation from officers on the agenda.
- (d) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:

Participants will join the meeting via the Zoom application using the link and passcode emailed to them.

All Licensing Sub-Committees are public meetings unless otherwise stated, and therefore, meetings will be webcast live to the internet.

It will be important in this virtual environment, for the conduct of the meeting, that all speakers go through the Chairman and wait to be called to speak. All participants should be muted unless asked to speak. If they wish to speak, they should raise a virtual (or physical) hand to attract the Chairman's attention.

Once all participants have joined the meeting virtually, the meeting shall begin and run as a normal Licensing Sub-Committee meeting as detailed below.

- (i) At the beginning of each meeting the Chairman will read out the webcasting introduction.
- (ii) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
- (iii) The Chairman will outline the procedure to be followed.
- (iv) The Lead Officer will outline the matter in hand.
- (v) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members and then by any objectors/persons making representations present.
- (vi) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members and then by the applicant/s or their representative.
- (vii) The objectors/persons making representations may make a final statement (without introducing new issues).
- (viii) Finally, the applicant has the right to make a final statement (without introducing new issues).

- (ix) All evidence/disclosures are to be made in the presence of all persons, unless someone voluntarily excuses themselves from the proceedings.
- (x) Committee members shall restrict themselves to questions and not discussion or comment.
- (xi) The applicant, objectors/persons making representations shall be allowed to ask officers questions of a technical/factual nature at any time during the proceedings.
- (xii) An adjournment should be granted where to do otherwise would deny a fair hearing.
- (xiii) The Committee may resolve to decide upon the application in private session, however, if it becomes necessary to recall anyone for additional information, everyone shall be invited to return to the Hearing.

The Committee will go into private session by putting all the participants into a Zoom 'waiting room' where they can wait without being able to hear or see the discussion taking place in private by the Sub-Committee members. At the end of the Sub-Committee's discussions all the participants will be invited back to the main meeting and told the decision of the Sub-Committee.

If thought necessary, because the Sub-Committee's deliberations might take a long time, the Chairman can close the meeting for all participants and ask them to return later to a new Zoom meeting either later that day or the next day to receive the decision of the Sub-Committee.

Officers can create another Zoom meeting for either later that day or the next day in order for the decision to be heard. Once created all the participants will be emailed a new date/time and joining details.

- (xiv) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members, this advice will be repeated in summary form.

Licensing Committee - Terms of Reference

- (1) The full Committee shall comprise 15 Councillors appointed by the Council at its annual meeting, including a Chairman and Vice-Chairman.
- (2) For the functions set out in Appendix 1, and the legislation listed in Appendix 2, a sub-committee consisting of no more than any three Councillors drawn from the members of the full Committee shall be formed. Any such sub-committee shall include, by rota, one of the six Licensing Sub-Committee Chairmen appointed at each Annual Council meeting.
- (3) The Quorum for the Committee is set out in the Rules set out in Part 4 of this Constitution save that no business shall be transacted unless either the Chairman or Vice-Chairman of the Committee is present.
- (4) The Committee and sub-committees shall have full authority to hear and determine licensing applications.
- (5) The Committee and sub-committees shall be further empowered to determine appeals made against the decisions of the Service Director (Commercial and Regulatory Services) taken under delegated authority on licensing applications. (See Council delegation schedule for more details)
- (6) The Committee shall at all times carry out its duties solely within the policy from time to time determined by the Council and shall conduct its proceedings in accordance with the requirements set out in Appendix 3 (Conduct of Business by Licensing Committee and Sub-Committees).
- (7) The Licensing Committee shall take no part in the production or revision of the statement of licensing policy made under Section 5 of the Licensing Act 2003, however, they may determine policy under the legislation listed in Appendix 2 to this Article.
- (8) To be responsible for the consideration and approval of Designation Orders under Section 13 of the Criminal Justice and Police Act 2001 (Exercise of Controls over the consumption of alcohol in Public Places).

LICENSING ACT 2003 – LIST OF FUNCTIONS AND DELEGATED AUTHORITY

Matter to be dealt with	Full Committee	Sub-Committee	Officers
Application for personal licence		If a police objection	If no objection made
Application for personal licence with unspent convictions		All cases	
Application for premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application for provisional statement		If a relevant representation made	If no relevant representation made
Application to vary premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor		If a police objection	All other cases
Request to be removed as designated premises supervisor			All cases
Application for transfer of premises licence		If a police objection	All other cases
Applications for interim Authorities		If a police objection	All other cases
Application to review premises licence/club premises certificate		All cases	
Decision on whether a complaint is irrelevant frivolous vexatious etc			All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application		All cases	
Determination of a police objection to a temporary event notice		All cases	
All policy matters except the formulation of the statement of licensing policy	All cases		

LIST OF STATUTORY POWERS

Those functions pertaining to licensing and registration and permits and consents contained in the following legislation and any regulations, orders, byelaws or other subsidiary legislation made under the above Acts:

Animal Boarding Establishments Act 1963
Breeding & Sale of Dogs (Welfare) Act 1999
Breeding of Dogs Act 1973
Breeding of Dogs Act 1991
Caravan Sites & Control of Development Act 1960
Caravan Sites Act 1968
Dangerous Wild Animals Act 1976
Gambling Act 2005
Guard Dogs Act 1975
House to House Collections Act 1939
Licensing Act 2003
Local Government (Miscellaneous Provisions) Act 1976
Local Government (Miscellaneous Provisions) Act 1982
Pet Animals Act 1951
Pet Animals Act 1951 (Amendment) Act 1983
Riding Establishments Acts 1964 & 1970
Scrap Metal Dealers Act 1964
Scrap Metal Dealers Act 2013
The Game Act 1831
Town Police Clauses Act 1847
Town Police Clauses Act 1889
Zoo Licensing Act 1981

PART A – CONDUCT OF BUSINESS BY LICENSING COMMITTEE AND SUB-COMMITTEES

All references to committee in this annex shall be taken to infer a reference to the associated subcommittees.

1. General Conduct

- 1.1 All hearings of the Licensing Committee under the Licensing Act 2003, are to be held in accordance with the Personal Licences, Hearings, Premises Licences and Club Premises Certificates, and Licensing Register Regulations, made under the Licensing Act 2003.
- 1.2 The Council's Constitution shall regulate the conduct of and debate at meetings.
- 1.3 In the case of hearings under the Licensing Act 2003, the Committee shall only consider those matters relevant to the licensing objectives as set out in the Licensing Act 2003 and the statement of licensing policy adopted by the Council.

2. Declarations of Interest

- 2.1 Members of the Committee are subject to the Council's Code of Conduct.

3. Participation in the Hearing

- 3.1 Debate shall be restricted to members of the Licensing Committee. Where a local ward member, not being a member of the Committee, wishes to participate in the hearing, they may do so only with the permission of the Chairman and their participation shall be subject to the same rules as are applied to any other witnesses to the application.
- 3.2 In hearings other than those under the Licensing Act 2003, where a ward member is a member of the Committee, and wishes to object to the application, the member shall give 14 days' notice of their intention, and shall play no part in the decision-making process of the Committee. In hearings under the Licensing Act 2003, those named as responsible authorities and interested parties in the Act may only make representations within the time limits set out in the relevant statutory provisions.
- 3.3 All persons participating in the hearing shall be made aware of the limitations or scope of statements that will be acceptable and, in particular, that statements should be factual or a fair statement on a matter of public interest.
- 3.4 In the case of any hearing pursuant to the summary review procedure under the Violent Crime Reduction Act 2006, the membership of any Subcommittee adjudicating on such a review shall comprise any three members drawn from the Licensing Committee subject to the proviso that no member should serve more than one hearing.

4. Attendance of the Public

- 4.1 The Council's Constitution and relevant statutory provisions relating to the admission or exclusion of the public shall apply to all meetings of the Licensing Committee.

5. Natural Justice

- 5.1 There are two elements to natural justice:

(a) Fairness

- (i) All persons affected by the decision or in the case of matters associated with the Licensing Act 2003, those named as responsible authorities and interested parties in the Act, will be allowed a hearing before a decision is made.
- (ii) Only objectors who can show clearly that they are affected by a decision shall be afforded the right to be heard or, in the case of hearings under the Licensing Act 2003, only those named in the Act as responsible authorities or interested parties.
- (iii) All information shall be made available, where possible in advance, to the applicant and the Committee.
- (iv) All members of the Committee shall be present throughout the hearing of a particular application. Where a member arrives late or leaves during a hearing of a particular application, that member shall play no part in the decision-making process. Where an application is adjourned it shall be continued by the same members only, and no others.
- (v) The Committee shall have discretion in respect of 'late' objections. Such objections shall be clearly marked on the agenda as such and the Committee shall decide on their acceptability. The applicant shall be advised of any late objections. In the case of representations made in relation to the Licensing Act 2003 applications, these shall only be accepted in accordance with the relevant statutory provisions.

(b) Prevention of Bias

- (i) The rules on the declarations of interest shall be firmly applied.
- (ii) If the Committee moves into private session to consider its decision, it shall be accompanied only by its advising officers, none of whom shall have taken a substantive part in the hearing, and shall play no substantive part in the decision-making process.

6. General Procedures for Hearings

- 6.1 The following procedural requirements shall be followed at all times:

- (a) There shall be no recommendation from officers on the agenda;
- (b) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:

- (i) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
- (ii) The Chairman will outline the procedure to be followed.
- (iii) The Lead Officer will outline the matter in hand.
- (iv) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members or any objectors/persons making representations present.
- (v) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members or the applicant/s or their representative.
- (vi) The objectors/persons making representations may make a final statement (without introducing new issues).
- (vii) Finally, the applicant has the right to make a final statement (without introducing new issues).
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- (x) The applicant, objectors/persons making representations shall be allowed to ask officers questions of a technical/factual nature at any time during the proceedings.
- (xi) An adjournment should be granted where to do otherwise would deny a fair hearing.
- (xii) The Committee may resolve to decide upon the application in private session, however, if it becomes necessary to recall anyone for additional information, everyone shall be invited to return to the Hearing.
- (xiii) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members this advice will be repeated in summary form.

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Report to the Licensing Committee

Date of meeting: 6th October 2020

Subject: Application for a renewal of a Street Trading Consent- Munchies, The Old Coachworks, High Road, Thornwood, Epping, Essex, CM16 6LP



**Epping Forest
District Council**

Responsible Officer: Debbie Houghton 01992 56 4336

Democratic Services: Gary Woodhall 01992 564470

Decisions Required:

To consider an application for a renewal of a Street Trading Consent under the Local Government Miscellaneous Provisions Act 1982

Report:

Application for a Grant of a Street Trading Consent

1. On the 6th July 2020 the Licensing department received an application for a renewal of an existing Street Trading Consent from a Jeffrey Coward (Munchies), to trade at the Old Coachworks, High Road, Thornwood, Epping, Essex, CM16 6LP. . A copy of the application is attached to this report. The application sets out the relevant licensing activities applied for and times requested.

The sale of hot and cold food and drinks, Monday to Sunday 09.00 – 21.00pm.

Consultation

2. There is no requirement in the Local Government Miscellaneous Provisions Act 1982 Act to carry out any consultation, but the Licensing Officer notified Essex Police, Essex Fire and Rescue Service, Environmental Team, Public Health, Essex County Council Highways, North Weald Parish Council and the ward councilors.
3. A public notice was also placed at the site. A copy of this notification is attached to the report.
4. The authority has received seven representations of objection to this application from residents, and also eight representations of support from residents and businesses locally.
5. The authority has also received comments from North Weald Parish council, who although they do not object to the application are suggesting a change to the hours. Essex Police, Essex County Council Highways and the Environmental Team have responded to make no representations.

Conditions

6. The sub-committee may attach conditions to a street trading consent as it considers reasonably necessary. These can include conditions to prevent –
 - (a) obstruction of the street or danger to persons using it; or
 - (b) nuisance or annoyance (whether to persons using the street or otherwise).
7. The Consent can include permission to trade –
 - (a) from a stationary van, cart, barrow or other vehicle; or
 - (b) from a portable stall.
8. The sub-committee may decide that the Consent is subject to conditions –
 - a) as to where the holder of the street trading consent may trade by virtue of the permission; and
 - (b) as to the times between which or periods for which he may so trade.

Unless the sub-committee decides otherwise the Authority's standard conditions will apply to this consent. A copy of these conditions is attached.

9. The street trading consent may be granted for a period not exceeding 12 months.

Appeal

10. The Act provides for no appeal against refusals although decisions have been challenged in the Courts by way of judicial review on the ground that the decision was not properly taken or that there was some procedural irregularity or breach of the rules of natural justice.

Attached documents

- Application for a renewal of a Street trading consent
- Public Liability Insurance
- Public notice at site
- Photos of the site and container
- Copies of the objections and letters of support and comments.

Example permit with conditions:

1. This Consent is valid from _____ and no right to its renewal by the Council can be assumed or is implied.
2. The Consent Holder shall at all times comply with the law. Particular attention should be paid to the requirements of the Health and Safety at Work Act 1974 The Food Safety (General Food Hygiene) Regulations 1995 and the Food Safety Act 1990.
3. The Consent Holder shall not cause any nuisance.
4. No recorded or amplified music or radio, shall be played by the Consent Holder or any employee at the stall to the annoyance of any member of the public, local resident or occupier of nearby premises, except in the case of ice-cream vans who may use amplified chimes during permitted hours.
5. No water, rubbish or waste material shall be discharged or deposited on the highway or any adjacent property or into any surface water inspection chamber or gully.
6. The Consent Holder's stall shall be kept in a clean, safe and well maintained condition, to the satisfaction of the Council and its authorised Officers.
7. The Consent Holder shall provide and maintain, at his own expense, adequate refuse receptacles for litter and waste and its disposal.
8. A notice stating the name of the Consent Holder and an address for complaints, shall be displayed in a conspicuous position on the stall at all times when trading is being carried on at the stall.
9. If the Consent Holder or any employee is requested to move the stall by an authorised Council Officer or a Police Officer, he/she shall immediately comply with that request.
10. The Consent Holder shall ensure that disabled people can be served at the stall.
11. Failure to comply with these conditions will put the Consent Holder at risk of having the Consent revoked and/or of prosecution.
12. The Consent Holder shall take out and maintain at all times third party insurance cover with a maximum liability of at least £1,000,000.
13. The Consent Holder shall not place on the street or in a public place, any furniture or equipment other than as permitted by the Consent and he must maintain the same in a clean and tidy condition and not place them so as to obstruct the entrance or exit from any premises.

14. No business other than that included in the 'Description' above shall be carried on at the stall.
 15. Litter and trade waste arising from the activities of the consent holder in and around the stall, shall be removed from the site on a daily basis and disposed of in an approved manner
 - 16 The consent holder shall ensure adequate provision for pest control.
-

THE CONSENT DOES NOT:

1. Permit trading outside the terms of Consent.
 2. Indicate that planning permission is not required.
-
-

Please note:

- That the requirement to obtain planning permission applies to all streets, whether they have been designated Consent Streets or not.
- That the grant of one or more Street Trading Consents does not give the trader immunity from control.
- Indicate that the unit is exempt from business rates.
- Over ride parking restrictions or any other traffic regulations.
- Imply approval from the Highway Authority or any other person or Authority.

LOCAL GOVERNMENT
(MISCELLANEOUS PROVISIONS) ACT 1982: PART III

APPLICATION FOR STREET TRADING
IN A DESIGNATED 'CONSENT' STREET
(Renewal)



Neighbourhoods

In accordance with Section 3 of the Local Government (Miscellaneous Provisions) Act 1982

I JEFFREY RICHARD COWARD
(Please give full name):

of: [REDACTED]

[REDACTED] Post Code: [REDACTED]

hereby apply for a Street Trading Consent to sell: HOT + COLD FOOD AND DRINKS
(Description of goods):

At: (Location): THE OLD COACHWORKS, HIGH ROAD, THORNWOOD, CH16 6LP
in each week on: -

Mondays	from	<u>9 am</u>	to	<u>9 am</u>
Tuesdays	from	<u>9 am</u>	to	<u>9 pm</u>
Wednesdays	from	<u>9 AM</u>	to	<u>9 PM</u>
Thursdays	from	<u>9 AM</u>	to	<u>9 PM</u>
Fridays	from	<u>9 am</u>	to	<u>9 PM</u>
Saturdays	from	<u>9 AM</u>	to	<u>9 pm</u>
Sundays	from	<u>9 AM</u>	to	<u>9 pm</u>

I wish to trade from a stationary:
(Delete as applicable):

TYPE of VEHICLE	SIZE
-VAN-	
-CART-	
-BARROW	
OTHER	<u>4m x 2m TRAILER</u>

I am over the age of 17 years. I understand that the fee does not include any element in respect of the collection of refuse by the Council; therefore, I undertake to remove refuse and cleanse the street during and on completion of each day's trading and comply with all conditions attached to a Consent.

Signed: [REDACTED] Date: 6/7/2020

"The authority is under a duty to protect public funds it administers, and to this end may use information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes"

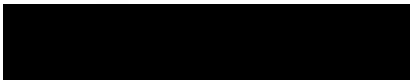


Public and Products Liability Certificate

Name of Policyholder: **Mr Jeffrey Coward**

Business Type: **Mobile Catering Trailer**

Insurance Company: **Aviva Insurance Limited**

Policy Number: 

Date of Commencement of Insurance: **12th July 2020**

Date of Expiry of Insurance: **11th July 2021**

Type of Cover: **Public & Products Liability**

Limit of Indemnity: **£5,000,000**

Subject to the Terms, Conditions and Exceptions of the full Aviva policy wording

Signed on behalf of
Giles Insurance Consultants



Neil Giles Cert PFS, Cert CII

Underwritten by, Aviva Insurance Limited. Registered in Scotland No.2116.
Registered Office: Pitheavlis, Perth PH2 0NH. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority

MOTOR • HOME • LIABILITY • TRAILER • COMMERCIAL

Giles Insurance Consultants

01628 667707 • www.gilesinsurance.net • insure@gilesinsurance.net
4b High Street, Burnham, Buckinghamshire SL1 7JH
Proprietor N. A. Giles Cert PFS, Cert CII

Giles Insurance Consultants is a trading name of Neil Giles which is authorised and regulated by the Financial Conduct Authority



Certificate of Employers' Liability Insurance ^(a)

(Where required by regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998, one or more copies of this certificate must be displayed at each place of business at which the Policyholder employs persons covered by the Policy)

Policy Number 

Name of Policyholder

Mr Jeffrey Coward

Date of Commencement of Insurance 12th July 2020

Date of Expiry of Insurance 11th July 2021

We hereby certify that subject to paragraph 2:

1. the policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Jersey, the Island of Guernsey and the Island of Alderney, or to offshore installations in territorial waters around Great Britain and its Continental Shelf (b)
2. the minimum amount of cover provided by this Policy is no less than £5 million (c)

Signed on behalf of
Aviva Insurance Limited
(Authorised Insurers)



Authorised Signatory
Colm Holmes
Chief Executive Officer, UK Insurance

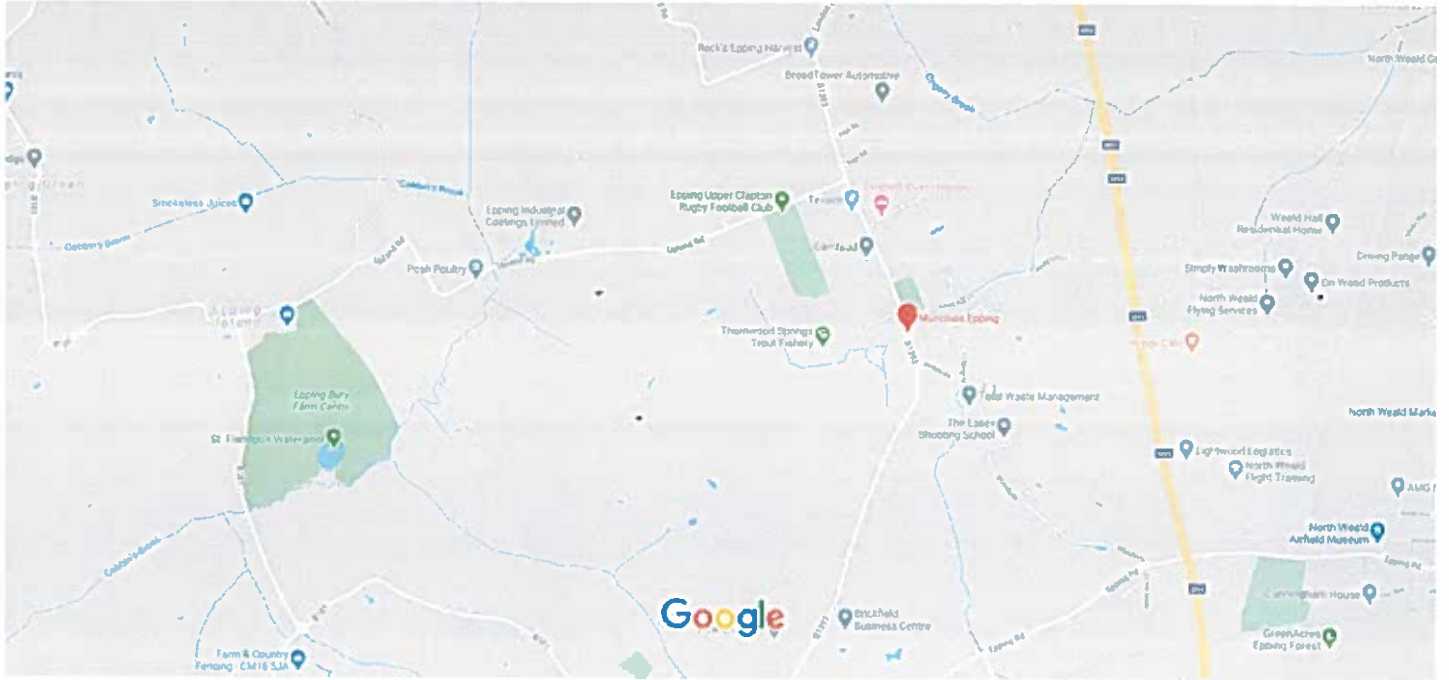
Notes

- (a) Where the employer is a company to which regulation 3(2) of the Regulations applies, the certificate shall state in a prominent place, either that the policy covers the holding company and all its subsidiaries, or that the policy covers the holding company and all its subsidiaries except any specifically excluded by name, or that the policy covers the holding company and only the named subsidiaries.
- (b) Specify applicable law as provided for in regulation 4(6) of the Regulations.
- (c) See regulation 3(1) of the Regulations and delete whichever of paragraphs 2(a) or 2(b) does not apply. Where 2(b) is applicable, specify the amount of cover provided by the relevant policy.

It is advised that you retain a copy of each Employer's Liability certificate issued to you

Aviva Insurance Limited Registered in Scotland No 2116, Registered Office: Pitheavlis Perth Scotland PH2 0NH
Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority
and the Prudential Regulation Authority.

Google Maps Munchies Epping



Map data ©2020 200 m



Munchies Epping

5.0 ★★★★★ (3)

Takeaway



Directions



Save



Nearby



Send to your phone



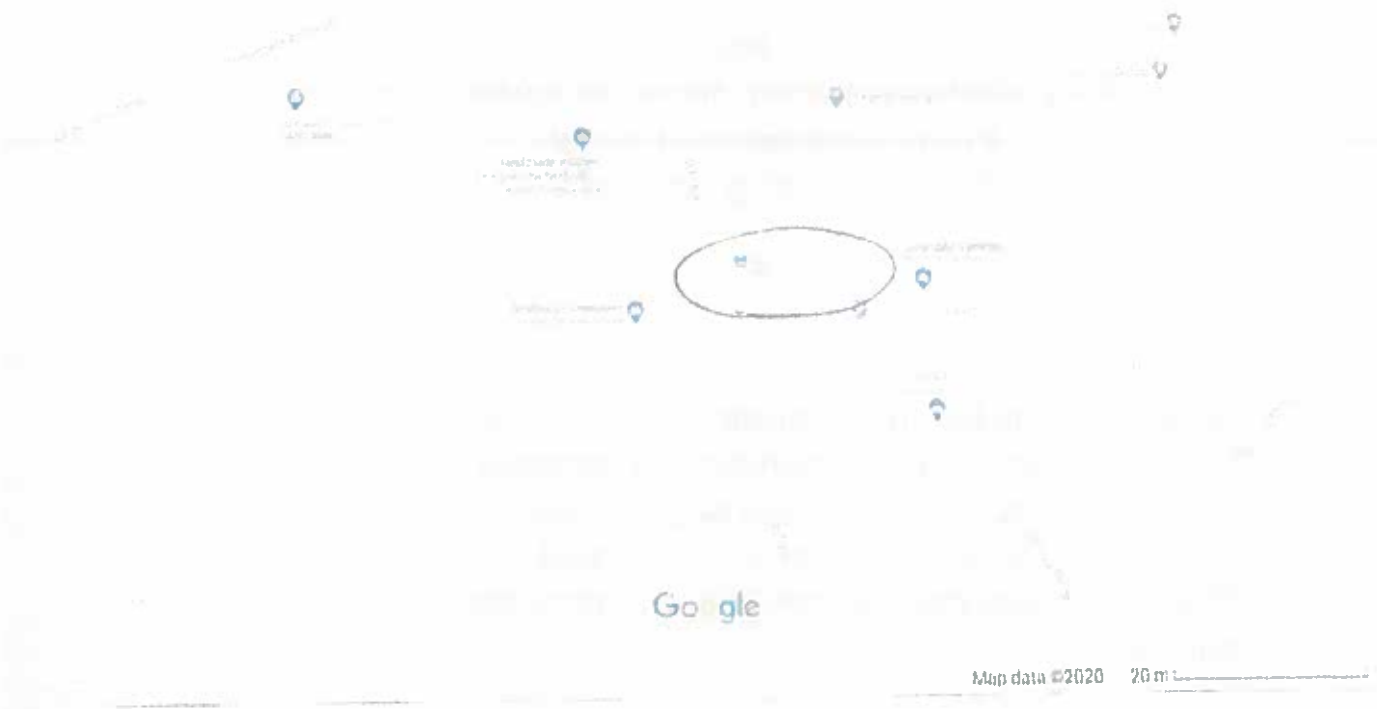
Share

Verify info with this place

Hours or services may differ due to COVID-19

✓ Casual • ✓ Takeaway

Google Maps CM16 6LP



Google Maps CM16 6LP



**PUBLIC NOTICE
LOCAL GOVERNMENT (MISCELLANEOUS
PROVISIONS) ACT 1982
Short Trading Consent**

An application has been made by **THE CITY OF
EPTON** for a consent to sell
bonds at 9% per annum or a
rate of interest to be determined
with additional days to cover any events and bank
holidays.

Any representations regarding this application
should be made by **11th October 2010**.

The Licensing Officer
Licensing Services
Licensing Control District Council
 Civic Centre
 323 High Street
 Epsom
 Surrey
 UK
 CA11 8BZ

Tues 22 July 2020

[REDACTED]
High Rd
Thornwood
Epping
Essex,

To Debbie Houghton

Concerning MUNCHIES food bar.

I think the opening hours 9am-1pm.
is too much. The amount of traffic
that will be parking there for food
will be too dangerous for the people
living along the Terrace.

My daughter when younger was knocked
over outside my house. I don't want to
see any accidents occur there coming to
queue for food from the food bar.

On seen. they pump the waste water onto
the road.

I do not agree to the opening hours as
to quite a lot of the people on the
terrace - yours truly M6 Cox

Debbie Houghton

From: wood82798 <[REDACTED]>
Sent: 21 July 2020 18:23
To: Licensing
Subject: Attention of Debbie Houghton

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Debbie ,

I'd like to object to munchies opening 7 days a week 12 hours a day I'm truly horrified about the opening hours . Our village has had many accidents .

I moved here 3 years ago

My reasons for this is due to lack of parking I've walked in the road with my 2 small children , in the road due to the lack of parking , I'm in total devastation that there is no care what so ever for the thornwood community.

My elderly father had taken a walk to screfix however again had to walk in the road due to 3 sign posts advertising them , surely this is unacceptable ? He has lived here all his life and suffered verbal abuse from the owner .

I dont have an issue with munchies being there my issue is opening 7days a week 12 hours a day how is this fair on us parents who have small children this is a complete disgrace .

Please may I add that they are on the site alongside deranged we have to put up with deranges alarm going off all hours this is difficult as a parent to settle down your children again , by allowing munchies to open 7 days a week 12 hours a day your turning us into a town not a village that I adore thornwood has always been a village it's not a town .

Thank you for you time

Martine wood

Sent from my Samsung Galaxy smartphone.

Debbie Houghton

From: shireanrichardson47 <[REDACTED]>
Sent: 21 July 2020 12:24
To: Licensing
Subject: Attention of Debbie Houghton

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hello Debbie ,

This email is in regards of munchies .

I'm in complete disagreement with munchies opening hours as follows

- * The main road is busy enough with people going into other stores within the village
- * No parking spaces that is located for munchies
- * The noise levels will be high enough as they are with the businesses that are available within the village .

The life style within the village is difficult as it is because of the business that are available customers find it hard to park and the park where they like such as across driveways in bus stops my self and other residents have witness ladies with pushchairs having to walk into the road due to cars parking on the road side where the customers have gone to munchies .

There are residents along the high road that have small children and do have to get up during the night for there children and with munchies opening 7 days a week 12 hours per day will be too much due to the volume of noise we are a lovely small village and as it is there are enough businesses for us with munchies it will be complete chaos , with parking and people shouting and etc .

We have no objections to munchies being there 10am to 5pm monday to Saturday and 10am to 4pm on a sunday like normal businesses .

Screwfixes gages will be shut once they have finished trading at 6pm there is nowhere for customers to park going to the burger van and that one entrance is blocked by the van its self only going one way there for will cause disruptions , with cars parking across driveways , bus stops and public pavement opposite the terraces which is already happening when screwfixes car park is full during the day and on a sunday with only one entrance open it will be mayhem for park with no thought for the residents that have to live here .

Thank you
shirean richardson

Sent from my Samsung Galaxy smartphone.

Debbie Houghton

From: paula Richardson <[REDACTED]>
Sent: 22 July 2020 14:17
To: Licensing
Subject: Attention of licensing department

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Attention if licensing department regarding munchies food bar thornwood high road that I dont think this premises should be allowed to open any earlier than 9am to 5pm and staying with the same trading hours as screwfix , as you know we are a small village with very heavy fast traffic passing through on a daily basis and no adequate parking my husband is registered disabled and sometimes cant even pull onto our own driveway for cars parking on the opposite side of the path and on many occasions have blocked our driveways along the terraces ,over the last 2 years of screwfix being there and then last year having deranged (car showroom) moving onto the site volumes are increasing, now a burger this is absolutely ridiculous as where is all this traffic suppose to park ? The amount of abuse my husband and I have had just trying to pull onto our own driveway because pavements and bus stop are both full anytime of the day , if you could put yourself in our / residents situation is becoming dangerous to live here , I've seen many accidents on this road and even my friend at 13 years old was killed by a speeding car in front of myself I am now 41 years old I know you feel this is not necessary to air this to you and you may not think it's not purely to do with munchies but the point I'm trying to make it's hard enough all 3 businesses being there as it is but I dont feel that it is fair to allow them to open after 5pm when all other businesses are shut . I had taken some photos and video ls of deranged that are ment to close at 6.30pm when screwfix had already shut and closed there gate allowing just munchies food bar gate to be open allowing deranged to go in and out as they please , and with deranged still operating and munchies aiming to opening till 9pm and no parking facilities this is an accident waiting to happen all residents living along this high road and some who dont live on the high road dont like the idea if a business opening till 9pm any day of the week . Also there is a high volume of rubbish being thrown by customers (burger boxes , cups etc) I feel very strongly about this matter regarding munchies opening till 9pm as do other residents, I've lived in thornwood all my life myself and fellow neighbours done a protests to reducing speeding through the high road with milo boyd from the Gazette, as it is the way already trading till 10.30pm as I recieved an email from a fellow worker I've been in contact with a few local gentleman councillors and they also disagree too , hopefully the will email too. I've even been verbal abuse by the gentleman who owns this business and used inappropriate language in front of my children all I was asking if he could ask his customers not to park across our driveway or on public footpaths , shutting at times he is ment to and not staying open late also asked about the litter being picked up from the business and thrown in the bin

Yours sincerely

Paula and Andrew richardson

[REDACTED] woodfield terrace
Thornwood
High road
[REDACTED]

Sent from my Samsung Galaxy smartphone.

Debbie Houghton

From: renbrian66 <[REDACTED]>
Sent: 22 July 2020 16:03
To: Licensing
Subject: Opening hours for munchies :- Attention for a Debbie Houghton

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Debbie ,

Firstly I would like to voice my concerns over this burger bar business, pure and simple I object to them being there what so ever I'm an elderly gentleman i lost my wife 18 years ago ,but the idea for them being able to trade until that time is ludicrous, pensioners like myself that use the public footpaths have to walk in the main roads as there are silly mental signs advertising there business in the footpath and cars and work vans parked along the path so elderly and mothers with there pushchairs have to walk in the road .

Your sincerely
Brian Reynolds

Sent from my Samsung Galaxy smartphone.

Debbie Houghton

From: Claire Clegg <[REDACTED]>
Sent: 22 July 2020 17:30
To: Licensing
Subject: Fwd: Thornwood Burger Bar

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

----- Forwarded message -----

From: Claire Clegg <[REDACTED]>
Date: Wed, 22 Jul 2020, 15:46
Subject: Thornwood Burger Bar
To: <licensing@eppingforest.gov.uk>

Dear licensing committee,

I note with horror the application for the Burger bar in Thornwood to increase it's working hours. There is a continual nuisance from people and vehicles congregating in the high Rd to use this bar. I am surprised to note it's current licensing hours as it already operates outside this hours, opening earlier and staying open later. It's advertising hoardings are often in the middle of the pavement with no thought or courtesy to pedestrians. To cap it all it has no way to rid itself of used water except to empty this into the High Road which I believe is a health hazard.

I would ask that you do not legitimise these working times for the safety health and to prevent disturbance of the villagers close to a spot known for a fatality on the road some time ago,

Yours sincerely

Claire Clegg
[REDACTED]

Debbie Houghton

From: John Horsfield [REDACTED]
Sent: 24 July 2020 16:32
To: Debbie Houghton
Subject: Munchies - Application to renew street trading licence

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

[REDACTED]
Woodside
Thornwood
Epping
[REDACTED]

24.7.2020

Re: Application to renew and extend street trading licence for Munchies, High Road, Thornwood, Epping

Dear Ms Houghton

As residents of Thornwood, we would like to register our objection to this application.

We recognise that this van performs a useful service in supplying snacks to people working in the neighbouring industrial complexes during working hours. However we believe that extending these hours would attract a different sort of clientele, and might well lead to the sort of problems experienced outside the fish and chip shop in North Weald. It would cause noise, smell and general disturbance to the residents living nearby, during the evening. In addition clients would be less likely to walk to the van (unlike people working nearby) which would lead to dangerous parking problems - there is very little parking provision in the yard itself. We believe there have already been cases of people parking in the adjoining bus stop and on the pavement on what is already a busy and dangerous piece of road.

We also believe that the operation of the van involves getting rid of dirty waste water - and there is no provision for this to be done hygienically.

Yours sincerely

John and Lorna Horsfield

Debbie Houghton

From: Naelah Salem <naelah@ncass.org.uk>
Sent: 24 July 2020 18:17
To: Debbie Houghton
Cc: Rebecca Ng; [REDACTED]
Subject: RE: Street Trading Consent renewal Munchies

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Debbie

Munchies have been members of the Nationwide Caterers Association since 2019. Highly experienced and dedicated caterers. As members of the association, we encourage Munchies to follow the highest standards of food safety, professionalism and diligence when running their catering business.

Mr Jeffery is a hardworking individual, who has shown commitment as well as a dedication to offer quality produce and service at all times has resulted in a highly successful career in the hospitality sector. He currently trades in a permanent location in Thornwood High Road to serve the local community. His business is his pride and joy and one that he wishes to spread amongst the community by offering a service with a smile.

Munchies are part of the NCASS Co-ordinated Primary Authority Partnership, meaning that they work to standards assured by the Royal Borough of Greenwich EH. Their training is assured through the scheme and can be accessed by local authorities via the connect system and as such they can offer full transparency on due diligence paperwork whenever required.

Mr Jeffery is an example member that helps us define the entrepreneurship that exists within the hospitality sector. In these very turbulent times, we have witnessed many caterers exploring ways in which they can permanently or temporarily adapt their businesses in order to survive this very pandemic. With very little government grant support for the mobile catering sector, the sector is extremely vulnerable and have resulted in unfortunate business closure for many small businesses. We have understood that these small independent businesses have needed to become more creative in pivoting their business by changing their business models to survive. As a result of necessity and not choice Mr Jeffery wishes to explore the option of extending his service hours in order to sustain and prolong the survival of his business, remain self-employed and contribute back to society.

I am sure that through open discussions, Epping Forest District Council and Munchies are able to reach a mutual agreement in the interest of all parties, and Munchies will work closely with the council to coordinate the opportunities that arise with the community in the safest way possible.

Best wishes



Naelah Salem

Operations Manager – *The Nationwide Caterers Association*

How did I do? Let my manager know by clicking below



Debbie Houghton

From: Margaret Keegan <[REDACTED]>
Sent: 24 July 2020 17:13
To: Debbie Houghton
Subject: Munchies

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

To whom it may concern

Just a note in support of Munchies. This business is a great addition to Epping. I love the way it supports other local businesses through its produce.

Would definitely support the issue of a renewed licence

Margaret Keegan

Sent from Yahoo Mail on Android

Debbie Houghton

From: Robbie Harley [REDACTED]
Sent: 24 July 2020 22:29
To: Debbie Houghton
Subject: Munchies Thornwood

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Debbie,

I trust that you are well.

I am writing in regards to the petition against trying to close down Munchies in Thornwood.

I feel Munchies have been an absolute blessing since they have set up shop. It has been absolutely great for the community and has really connected people in the neighbourhood.

The Munchies staff have always polite and friendly. I live opposite from their shop and I have never had any issues with noise or traffic as a result of customers going there.

I would really like you to consider their efforts and livelihoods in this matter.

Kind regards
Robbie Harley

[REDACTED] Woodfield Terrace
Thornwood

[REDACTED]
Sent from my iPhone

Debbie Houghton

From: Keeley Callaghan [REDACTED]
Sent: 25 July 2020 01:34
To: Debbie Houghton
Subject: Munchies food van

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

To Debbie,

I am emailing with reference to the Munchies food establishment situated on the Screwfix forecourt in Thornwood.

I have seen on their premises that they wish to extend their hours which I am writing to say I greatly support. Thornwood is a great village but is lacking in local businesses. The van provides delicious, high quality food and source from other local business (Church's butcher) which further aid the local economy.

I hope this goes some way in easing any concerns you may have In regards to the extension in new opening hours.

Many thanks,

Keeley

Debbie Houghton

From: shirleyhawkins996 <[REDACTED]>
Sent: 25 July 2020 15:07
To: Debbie Houghton
Subject: Munchies, opposite Woodfield Terrace, Thornwood

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Debbie

Although I am a Parish Councillor, for Thornwood Ward, I am writing as a local resident.

I understand there is a Licensing Meeting where Munchies is being discussed. I would like my views to be drawn to the attention of the Committee.

Since Screwfix and now Munchies have started their businesses it has added to the vibrancy of Thornwood. It is now a place that can be visited regularly for firms to collect parts, and for people to access a small catering business with easy parking on site. My property is opposite Munchies and I have not had people parking across my driveway, neither have I witnessed parking on pavements to visit either business.

I would also like to point out that Munchies do a delivery service which usually takes place late afternoon. During Covid, I know that Munchies have provided a meal late afternoon for those residents who have been isolated, for which they have been grateful. A number of elderly residents also use this facility whilst on their daily walk. I get no rubbish on the forecourt of my property from either of these businesses. I cannot see any reason why Munchies licence should not be extended to 8.00 p.m.

I have no problem with noise from these two firms.

Many thanks

Shirley Hawkins

Sent from my Samsung Galaxy A40 - Powered by Three

Debbie Houghton

From: bradley potter [REDACTED]
Sent: 25 July 2020 17:31
To: Debbie Houghton
Subject: Munchies, Thornwood

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Debbie,

Hope this finds you well

I would like to show my support to the new, fresh food business in Thornwood, Munchies. I reside in North Weald and have been a good customer to Munchies for many months now.

For a number of reasons, I feel Munchies is very beneficial to our community. Firstly, it offers a delivery service and in times of lockdown and when people are reluctant to go out and eat at restaurants for their own safety, this service is perfect.

Secondly, it offers a different kind of food to most of the restaurants and take aways locally. There are a number of Indian, Chinese, Fish and Chip and Turkish / Kebab style outlets and nowhere offering a top rate Gourmet burger (McDonalds is not a Gourmet burger) along with chicken wraps - all made fresh. So Munchies is giving our community something new to eat. And on the note of "fresh", there are several take aways and local food outlets offering food that is processed and full of salt and sugar which is not helping the ongoing UK health issues and obesity problems. Munchies is all homemade with fresh ingredients.

Lastly, their food is sourced and purchased locally, so Munchies is helping other local businesses in times when local businesses need as much custom and support as they can get. So we need to give Munchies our support in order to keep this cycle going and keep a top quality food product being delivered to our doors!

Keep up the good work Munchies, you have my backing along with many other local residents I'm sure.

Kind Regards,
Brad Potter
[REDACTED] Cunningham Rise,
North Weald,
Essex
[REDACTED]

Sent from my iPhone

Debbie Houghton

From: Leila Arefani <[REDACTED]>
Sent: 26 July 2020 16:05
To: Debbie Houghton
Subject: Munchies

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Debbie,

I have eaten food at Munchies food van on several occasions. I do live in Chingford but was recommended them by a friend and have made the journey to the epping area just for their great food. I believe they offer a great service to the area as they are the only caterer providing gourmet burger cuisine in the area. They source all their produce from other local firms which is good for the local economy. They also offer a delivery service which I have friends in the epping area who have used and particularly during the covid 10 period was a great help to them when they could not leave home.

From
Leila Arefani
[REDACTED] Middleton Avenue
[REDACTED]

Sent from my Xperia by Sony smartphone

Debbie Houghton

From: John Cousins <[REDACTED]>
Sent: 26 July 2020 19:58
To: Debbie Houghton
Subject: Munchies.

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good afternoon Debbie,

My name is John Cousins and I am a director at Church's Butchers in Epping high street.
I am writing this email in support of munchies as I understand their licence is up for renewal.
Briefly put, munchies are a fantastic small business who not only operate locally, they also buy all of their produce locally too.
We have benefited greatly from having them as regular customers.

Kind regards,

John Cousins.

Debbie Houghton

From: Susan De Luca <Clerk@northweald-pc.gov.uk>
Sent: 11 July 2020 12:36
To: Debbie Houghton; Essex Police (Licensing.Applications@essex.police.uk); Essex Fire Rescue (SouthWestGroupSDP@essex-fire.gov.uk); Environmental Health; Michael Richardson; 'Olive Porter'; 'Jeffrey Coward'
Cc: Cllr.L Burrows; Cllr.C Whitbread; [REDACTED]
Subject: RE: Street Trading Renewal application Munchies Unit 4 The Old Coachworks High Road Thornwood Epping

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Debbie

Thank you very much for consulting the Parish Council on this application, especially as we were not consulted on this last time.

I have put this out to Members of the Parish Council who have NO OBJECTION to the licence however comment has been made as to whether or not the hours could be reduced to 5pm in the evening as this is directly opposite a residential area.

Kind Regards

Susan De Luca

Clerk to the Council

From: Debbie Houghton <dhoughton@eppingforestdc.gov.uk>
Sent: 06 July 2020 12:40
To: Essex Police (Licensing.Applications@essex.police.uk) <Licensing.Applications@essex.police.uk>; Essex Fire Rescue (SouthWestGroupSDP@essex-fire.gov.uk) <SouthWestGroupSDP@essex-fire.gov.uk>; Environmental Health <environmentalhealth@eppingforestdc.gov.uk>; Michael Richardson <MRichardson@eppingforestdc.gov.uk>; 'Olive Porter' <Olive.Porter@essexhighways.org>; 'Jeffrey Coward' [REDACTED]
Cc: Cllr.L Burrows <cldr.lburrows@eppingforestdc.gov.uk>; Cllr.C Whitbread <cldr.cwhitbread@eppingforestdc.gov.uk>; [REDACTED]
Susan De Luca <Clerk@northweald-pc.gov.uk>
Subject: Street Trading Renewal application Munchies Unit 4 The Old Coachworks High Road Thornwood Epping

Good afternoon,

Please find attached a copy of a renewal application that has come in today, the consultation period is for 21 days starting 6th July 2020 and ending 26th July 2020, and comments or representations are to be submitted within this time period,

They have applied for

Monday to Sunday 09.00am – 21.00pm, to sell hot and cold food and drink,

Regards

Debbie

*Miss Debbie Houghton
Licensing Officer
Licensing Team,*

Debbie Houghton

From: Licensing Epping and Brentwood
<licensing.epping.and.brentwood@essex.police.uk>
Sent: 07 July 2020 07:33
To: Debbie Houghton
Subject: FW: EPP Street Trading Renewal application Munchies Unit 4 The Old Coachworks High Road Thornwood Epping
Attachments: EFDC Street Trading Licence Renewal 2020 Docs Munchies.pdf

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi,

Essex Police make no comment in respect of this renewal.

Peter



Peter Jones (7706) MIOL MBII
Licensing Officer – Epping Forest & Harlow
☎ 01279625405 (Ext: 313604) ☎ 07870909762
📍 Loughton Police Station, 158 High Road, Loughton, IG104BE

From: Licensing Applications Essex <licensing.applications@essex.police.uk>
Sent: 06 July 2020 14:03
To: Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>
Subject: EPP Street Trading Renewal application Munchies Unit 4 The Old Coachworks High Road Thornwood Epping

Peter

Please see the below email which is forwarded for your attention.

Regards

Kim Scholefield
Licensing Clerk
Essex Police Licensing Unit (Alcohol)
Braintree Police Station
Direct Dial: 01245 452035
Extension: 406360
E-mail: licensing.applications@essex.police.uk
Website: www.essex.police.uk

From: Debbie Houghton <dhoughton@eppingforestdc.gov.uk>
Sent: 06 July 2020 12:40
To: Licensing Applications Essex <licensing.applications@essex.police.uk>; Essex Fire Rescue (<SouthWestGroupSDP@essex-fire.gov.uk> <SouthWestGroupSDP@essex-fire.gov.uk>; Environmental Health <environmentalhealth@eppingforestdc.gov.uk>; Michael Richardson <MRichardson@eppingforestdc.gov.uk>; 'Olive Porter' <Olive.Porter@essexhighways.org>; 'Jeffrey Coward' [REDACTED]
Cc: Cllr.L Burrows <cldr.lburrows@eppingforestdc.gov.uk>; Cllr.C Whitbread <cldr.cwhitbread@eppingforestdc.gov.uk>; [REDACTED]

'clerk@northweald-pc.gov.uk' <clerk@northweald-pc.gov.uk>

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Regards
Debbie

Miss Debbie Houghton
Licensing Officer
Licensing Team,
Commercial and Regulatory Directorate
Tel: 01992 564336 remotely working until further notice
E-mail: dhoughton@eppingforestdc.gov.uk



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Have Your Say on Social Distancing and Safer Spaces as part of opening up our High Streets in the District: [Click Here](#)



In accordance with Government advice, EFDC staff are working from home until further notice. We are equipped to operate from home with access to emails and telephones. We are doing everything we can to support our residents and local businesses. We ask that you refrain from sending items and correspondence through the post, this will

Debbie Houghton

From: Olive Porter <Olive.Porter@essexhighways.org>
Sent: 08 July 2020 17:55
To: Debbie Houghton
Subject: RE: Street Trading Renewal application Munchies Unit 4 The Old Coachworks High Road Thornwood Epping

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good evening

Thank you very much for consulting with me on this, however as this is on private land we have no jurisdiction.

Regards

Olive Porter CIHT, IHE | Network Assurance Officer
Essex Highways
Seax House 2nd Floor Annexe , Victoria Road South, Chelmsford, CM1 1QH

T: 01245 342895
E: Olive.Porter@essexhighways.org
W: www.essex.gov.uk/highways



communications@essexhighways.org
www.essex.gov.uk/highways



Essex Highways is a partnership between
Ringway Jacobs and Essex County Council

Please consider the environment before printing this email



From: Debbie Houghton <dhoughton@eppingforestdc.gov.uk>
Sent: 06 July 2020 12:40
To: Essex Police (Licensing.Applications@essex.police.uk) <Licensing.Applications@essex.police.uk>; Essex Fire Rescue (SouthWestGroupSDP@essex-fire.gov.uk) <SouthWestGroupSDP@essex-fire.gov.uk>; Environmental Health <environmentalhealth@eppingforestdc.gov.uk>; Michael Richardson <MRichardson@eppingforestdc.gov.uk>; Olive Porter <Olive.Porter@essexhighways.org>; 'Jeffrey Coward' [REDACTED]
Cc: Cllr.L Burrows <cldr.lburrows@eppingforestdc.gov.uk>; Cllr.C Whitbread <cldr.cwhitbread@eppingforestdc.gov.uk>; [REDACTED]

'clerk@northweald-pc.gov.uk' <clerk@northweald-pc.gov.uk>

Subject: Street Trading Renewal application Munchies Unit 4 The Old Coachworks High Road Thornwood Epping

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Regards
Debbie

Miss Debbie Houghton
Licensing Officer
Licensing Team,
Commercial and Regulatory Directorate
Tel: 01992 564336 remotely working until further notice
E-mail: dhoughton@eppingforestdc.gov.uk



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[Click Here](#)



In accordance with Government advice, EFDC staff are working from home until further notice. We are equipped to operate from home with access to emails and telephones. We are doing everything we can to support our residents

Debbie Houghton

From: Michael Richardson
Sent: 10 July 2020 10:26
To: Debbie Houghton
Cc: Licensing
Subject: RE: Street Trading Renewal application Munchies Unit 4 The Old Coachworks High Road Thornwood Epping

Hi Debbie

No reps on this one

Mike

Michael Richardson
Senior Environmental Enforcement Officer
Community Resilience Team
Communities & Partnerships Directorate
Epping Forest District Council
High Street
Epping
Essex
CM16 4BZ

(01992) 564422
mrichardson@eppingforestdc.gov.uk



Are you doing the right thing with your waste? Find out or you could end up with a criminal record.

www.recycleforsex.com/crimenottocare



Handing your waste to somebody else? Click here to view our [Crime Not to Care](#) films.

Check, consider, record to protect yourself and reduce fly-tipping by rogue traders.

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Report to the Licensing Sub Committee

Date of meeting: Tuesday 6th October 2020



**Epping Forest
District Council**

Subject: Application for a new premises licence in respect of M11 Local, 16 The Broadway, Debden, Loughton, IG10 3ST

**Responsible Officer: Handan Ibrahim
Licensing Compliance Officer**

Democratic Services:

Decisions Required:

To determine the application for a new Premises Licence under the Licensing Act 2003

Report:

Application

1. An application has been made by Sylvester Antony Vincent for a new premises Licence at M11 Local, 16 The Broadway, Debden, Loughton, IG10 3ST .The application is for the Supply of alcohol as off sales.The applicant is applying for the following:

Supply of Alcohol (off the premises)
Monday to Sunday 06:00- 00:00

Hours Premises will be open to the public
Monday to Sunday 06:00-00:00

2. The Operating Schedule sets out conditions which will be attached to the licence if this application is granted.
3. The application was received on 11th August 2020

Licensing Act 2003

- 3 When considering an application for a licence the licensing authority must have regard to steps that are appropriate to promote of the licensing objectives. These are—
 - (a) the prevention of crime and disorder;
 - (b) public safety;
 - (c) the prevention of public nuisance; and
 - (d) the protection of children from harm.
- 4 It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

Consultation

- 5 The Responsible Authorities have received a copy of the application, it was also advertised at the premises and in a local newspaper.

- 6 All residences and businesses within 150 meters radius of the premises were individually consulted.
- 7 The authority has received representations from Loughton Town Council and Loughton Residents Associations Plans Group, which are also attached. Responses have been received from The Police and the Environmental Health who have no objections.
- 8 The Objections relate to the prevention of crime and disorder the prevention of public nuisance, and the protection of children from harm.

Guidance Issued by the Secretary of State

- 9 The Licensing Act 2003 provides that the licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182.
- 10 Sections 2.1 to 2.6 and 2.15 to 2.32 of the Guidance are relevant to this application

Options

In determining this application the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- (a) to grant the licence as applied for subject to
 - the conditions mentioned in the Operating Schedule modified as the Sub-committee considers necessary for the promotion of the licensing objectives, and
 - the mandatory conditions specified in the Licensing Act 2003, or
- (b) to exclude from the scope of the licence any licensable activities to which the application relates, or
- (c) refuse to specify a person as the premises supervisor, or
- (d) reject the application

Determination

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

Appeal

If any party is aggrieved with the decision they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

Background Papers Used In Preparing This Report:

- The Licensing Act 2003
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
- Epping Forest District Council's statement of licensing policy.
<http://www.eppingforestdc.gov.uk>

Attached documents

- Application for premises licence
- Plan of the premises
- Newspaper advert
- Blue Notice
- Map of the area
- 2 letters of objections from Loughton Town Council and Loughton Residents Associations Plans Group

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* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

717

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

SYLVESTER ANTONY

* Family name

VINCENT

* E-mail

CONTACT@ARKALICENSING.CO.UK

Main telephone number

Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House?

Yes No

Note: completing the Applicant Business section is optional in this form.

Is the applicant's business registered outside the UK?

Yes No

Business name

M11 LOCAL

If the applicant's business is registered, use its registered name.

VAT number

- NONE

Put "none" if the applicant is not registered for VAT.

Continued from previous page...

Legal status

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Applicant Business Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

If the applicant has one, this should be the applicant's official address - that is an address required of the applicant by law for receiving communications.

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business LICENSING AGENT

Home country United Kingdom

The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

Building number or name TRIDENT BUSINESS CENTRE

Street 89 BICKERSTETH ROAD

District

City or town LONDON

County or administrative area

Postcode SW17 9SH

Country United Kingdom

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name 16

Street BROADWAY

District

City or town DEBDEN

County or administrative area

Postcode IG10 3ST

Country United Kingdom

Further Details

Telephone number

Non-domestic rateable value of premises (£) 13,250

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**INDIVIDUAL APPLICANT DETAILS****Applicant Name**

Is the name the same as (or similar to) the details given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

SYLVESTER ANTONY

Family name

VINCENT

Is the applicant 18 years of age or older?

- Yes No

Continued from previous page...

Current Residential Address

Is the address the same as (or similar to) the address given in section one?

Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name	<input type="text"/>
Street	<input type="text" value="KINGS ROAD"/>
District	<input type="text"/>
City or town	<input type="text" value="HERNEBAY"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text" value="CONTACT@ARKALICENSING.CO.UK"/>
Telephone number	<input type="text"/>
Other telephone number	<input type="text"/>
* Date of birth	<input type="text"/>
	dd mm yyyy
* Nationality	<input type="text" value="SRI LANKAN"/>
Right to work share code	<input type="text"/>

Documents that demonstrate entitlement to work in the UK

Right to work share code if not submitting scanned documents

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OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

Continued from previous page...

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

THIS IS EXISTING RETAIL STORE (MARTINS), WILL BE TAKEN OVER BY A NEW OWNER. IT WILL NOW A FAMILY RUN BUSINESS. THE APPLICANT HAS BEEN MANAGIN OTHER RETAILPREMISES BEFORE. HE IS NOW TAKING OVER THIS. IT WILL CONTINUE TO OPERATE AS A NEWSAGENTS AND GROCERY STORE. IT WILL ALSO ADD OTHER SERVICES AND PRODUCTS INCLUDING ALCOHOL. THE STORE WILL BE REFITTED WITH A NEW DESIGN, WITH NEW CCTV SYSTEM ETC

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

Yes No

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PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

Yes No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

Yes No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

Yes No

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PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

Yes No

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PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Continued from previous page...

Will you be providing recorded music?

Yes No

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PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

Yes No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Continued from previous page...

FRIDAY

Start 06:00

End 00:00

Start

End

SATURDAY

Start 06:00

End 00:00

Start

End

SUNDAY

Start 06:00

End 00:00

Start

End

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

SYLVESTER

Family name

ANTONY VINCENT

Date of birth

██████████

dd mm yyyy

Continued from previous page...

Enter the contact's address

Building number or name	<input type="text"/>
Street	<input type="text" value="KINGS ROAD"/>
District	<input type="text"/>
City or town	<input type="text" value="HERNEBAY"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>
Personal Licence number (if known)	<input type="text" value="054355"/>
Issuing licensing authority (if known)	<input type="text" value="REDBRIDGE"/>

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

Page

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

1. A Comprehensive recordable CCTV system will be installed and maintained covering the trade areas whilst encompassing all ingress and egress to the premises. The system must continually record whilst the premises is open for licensable activities and during all times when customers remain at the premises. The system must be capable of providing pictures of evidential quality, in particular facial recognition. All recordings must be stored for a minimum period of 31 days with date and time. Recordings must be made available immediately upon the request of a Police or Authorised Officer.
2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member shall be able to show Police or authorised officer recent data or footage with the absolute minimum of delay when requested.
3. A Challenge 25 proof of age scheme, shall be operated at the premises where the only acceptable forms of identification shall bear their photograph, date of birth and a holographic mark.
4. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises are open.
5. Premises to keep up to date records available for inspection of staff training in respect of age related sales.

b) The prevention of crime and disorder

AS DETAILED ABOVE

c) Public safety

AS DETAILED ABOVE

d) The prevention of public nuisance

AS DETAILED ABOVE

e) The protection of children from harm

AS DETAILED ABOVE

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- **Plays:** no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- **Films:** no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- **Indoor sporting events:** no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- **Boxing or Wrestling Entertainment:** no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- **Live music:** no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- **Recorded Music:** no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

DECLARATION

Continued from previous page...

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK. The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text" value="717"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) Next >

DPS Consent Form

Consent of individual to being specified as a premises supervisor

SYLVESTER ANTONY VINCENT

I
[full name of prospective premises supervisor]

of

██████████ KINGS ROAD
HERNEBAY
KENT
██████████

.....
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

NEW PREMISES LICENCE

.....
[type of application]

by

SYLVESTER ANTONY VINCENT

.....
[name of applicant]

relating to a premises licence NEW
.....
[number of existing licence, if any]

for

M11 LOCAL
16 BROADWAY
DEBDEN
IG10 3ST

.....
[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

SYLVESTER ANTONY VINCENT

.....
[name of applicant]

concerning the supply of alcohol at

M11 LOCAL
16 BROADWAY
DEBDEN
IG10 3ST

.....
[name and address of premises to which application relates]

my date of birth is



.....
[insert your date of birth o.g 1st January 1980]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

054355

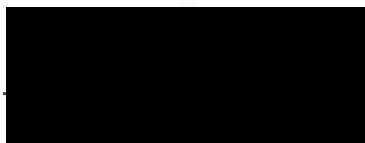
.....
[insert personal licence number, if any]

Personal licence issuing authority

REDBRIDGE COUNCIL

.....
[insert name and address and telephone number of personal licence issuing authority, if any]

Signed

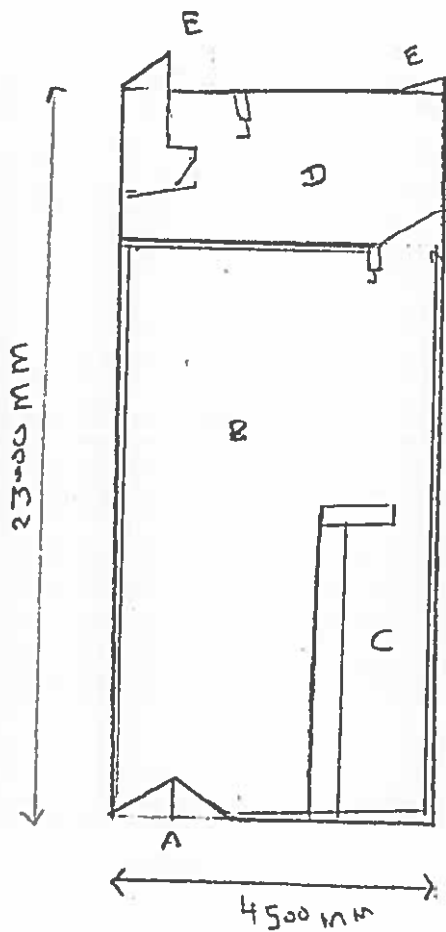


Name (please print)

SYLVESTER ANTONY VINCENT

Date

01/08/2020



MIL LOCAL
 16 BROADWAY
 DEBDEN
 IG10 3ST

SCALE 2:100

A: MAIN ENTRANCE


B: RETAIL FLOOR

C: SALES COUNTER

D: STORE ROOMS

E: FIRE EXITS

F:

: FIRE EXTINGUISHERS

: LICENSABLE AREA.



EPPING FOREST Guardian



< Back to search results



LICENSING M11 LOCAL



LICENSING ACT 2003 APPLICATION FOR A PREMISES LICENCE

Notice ID: WAT1826905

Notice effective from 27th August 2020 to 26th September 2020

Share this notice 0 comments

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LICENSING ACT 2003 APPLICATION FOR A PREMISES LICENCE

M11 LOCAL has applied to the Epping Forest District Council for a NEW Premises Licence, in respect of the following premises: M11 LOCAL, 16 BROADWAY DEBDEN IG10 3ST which would authorise the following licensable activities: Retail sale of alcohol Monday to Sunday 06.00 to 00.00 Hours, during its opening hours. Epping Forest District Council's Licensing Register is kept at the office of the Licensing Team, Epping Forest District Council, Civic Offices High Street Epping CM16 4BZ 01992 564000, where details of the application may be inspected. Any representations against the application must be made in writing and received by the Licensing Team at the above address or licensing@eppingforest.gov.uk

eppingforest.gov.uk

, by no later than the 14th Sept 20. Individuals, businesses and other bodies may make

During this time, we need your support to sustain our local news service. **Page 100**

**LICENSING ACT 2003
APPLICATION FOR A PREMISES LICENCE**

M11 LOCAL has applied to the Epping Forest District Council for a
NEW Premises Licence, in respect of the following premises:

M11 LOCAL, 16 BROADWAY, DEBDEN, IG10 3ST.

which would authorise the following licensable activities:

Retail sale of alcohol Monday to Sunday 06.00 to 00.00 Hours, during
its opening hours.

Epping Forest District Council's Licensing Register is kept at the
office of the Licensing Team, Epping Forest District Council, Civic
Offices, High Street, Epping, CM16 4BZ. 01992 564000, where
details of the application may be inspected.

Any representations against the application must be made in writing
and received by the Licensing Team at the above address or
licensing@eppingforestdc.gov.uk, by no later than the 07TH Sept
2020.

Individuals, businesses and other bodies may make representations in
relation to the application. Representations must be relevant and can
only be on the licensing objectives of the prevention of crime and
disorder, public safety, the prevention of public nuisance, and the
protection of children from harm. Copies of all representations will be
sent to the applicant. Persons making representations will have to
appear at the Councils' Licensing Sub-Committee.

Note: it is an offence to knowingly or recklessly to make a false
statement in connection with an application. A person guilty of such
offence is liable on summary conviction to a fine not exceeding level
5 on the standard scale.

Arka Licensing Consultants, on behalf of the applicant Dated: 07/08/2020



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Handan Ibrahim

From: Debra Paris <Debra.Paris@loughton-tc.gov.uk>
Sent: 27 August 2020 11:38
To: Handan Ibrahim; Denise Bastick
Subject: Planning & Licensing Committee Comments: 24 August 2020

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Handan/Denise

Hope you are both well.

Please find below the Planning & Licensing Committee's comments in respect of the Licensing Application for M11 Local, 16 The Broadway, IG10 3ST:

5 Licensing Applications

5.1 Notice of application for a new Premises Licence under the Licensing Act 2003 in respect of M11 Local, 16 The Broadway, Loughton, IG10 3ST.

The Committee noted the contents of a letter of objection.

The Committee OBJECTED to this application on the grounds of the prevention of crime and disorder, prevention of public nuisance and protection of children from harm. These premises are located underneath residential properties.

If the local licensing authority was minded to grant this application, members requested that the licensing hours match those permitted for the recently granted licence, on 4 August 2020, for the Multitap Gaming Hub in The Broadway:

The Sale of Alcohol on the premises from Monday - Friday until 22:00, Saturday until 23:00 and Sunday until 20:00.

I would be most grateful if you could confirm receipt of this notification.

Kind regards
Debra

Debra Paris
Planning and Licensing Committee Clerk Loughton Town Council
Loughton Library & Town Hall, Traps Hill, Loughton, IG10 1HD
Tel: 020 8508 4200
Fax: 020 8508 4400
E-mail contact@loughton-tc.gov.uk
Web: www.loughton-tc.gov.uk

facebook

By contacting Loughton Town Council you agree that your contact details may be held and processed for the purpose of corresponding with you. You may request access to the information we hold on you and you may request to be removed as a contact at any time by emailing: contact@loughton-tc.gov.uk A copy of Loughton Town Council's Privacy Notice may be viewed at: <https://tinyurl.com/y8sxohqs>

This email (including attachments) is intended for the recipient(s) named above. It may contain confidential or privileged information and should not be read, copied or otherwise used by any other person unless express permission is given. Any unauthorised use, disclosure or copying is not permitted. If you are not a named recipient, please contact the sender and delete the email from your system. Please be aware that e-mail communication is not guaranteed to be secure. This e-mail has

Handan Ibrahim

From: Judith Walker [REDACTED]
Sent: 16 August 2020 13:57
To: Handan Ibrahim
Cc: Denise Bastick
Subject: M11 Local Licensing Application
Attachments: LICENSING APPLICATION, M11 Local, 16 The Broadway, Loughton, Essex IG103ST.pdf

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi

I attach the LRA Plans Group comments on this application, which are also shown below.

Judith Walker
Loughton Residents Association Plans Group

Loughton Residents Association Plans Group
[REDACTED]

2DX 14 August 2020 Epping Forest District Council Licensing Unit Civic Offices High Street Epping Essex CM16 4BZ Dear Sir

LICENSING APPLICATION, M11 Local, 16 The Broadway, Loughton, Essex IG103ST

We object to this application on the basis of the prevention of public nuisance.

The M11 Local retail store has residential units directly above and on the surrounding streets. Under the provisions relating to the prevention of public nuisance, we object to the selling of alcohol up to midnight seven days a week because of the disturbance this would inevitably cause to residents. Customers are likely to buy alcohol and drink it on the Broadway or nearby residential streets which will disturb residents, particularly during the summer months when bedroom windows are normally open.

We think that 11pm is the latest the store should be selling alcohol.

Yours faithfully

Judith Walker for Loughton Residents Association Plans Group

Sent from [Mail](#) for Windows 10

Loughton Residents Association Plans Group



020 82814856
[REDACTED]

69 Burney Drive
Loughton
Essex IG10 2DX
14 August 2020

Epping Forest District Council
Licensing Unit Civic Offices
High Street
Epping
Essex
CM16 4BZ

Dear Sir

LICENSING APPLICATION, M11 Local, 16 The Broadway, Loughton, Essex IG103ST

We object to this application on the basis of the prevention of public nuisance.

The M11 Local retail store has residential units directly above and on the surrounding streets. Under the provisions relating to the prevention of public nuisance, we object to the selling of alcohol up to midnight seven days a week because of the disturbance this would inevitably cause to residents. Customers are likely to buy alcohol and drink it on the Broadway or nearby residential streets which will disturb residents, particularly during the summer months when bedroom windows are normally open.

We think that 11pm is the latest the store should be selling alcohol.

Yours faithfully

[REDACTED]

Judith Walker
for Loughton Residents Association Plans Group

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Report to the Licensing Sub Committee

Date of meeting: Tuesday 6 October 2020

Subject: Application for a New Premises Licence in respect of 11 Maypole Drive, Chigwell, Essex, IG7 6DE

**Responsible Officer: Handan Ibrahim
Licensing Compliance Officer**



**Epping Forest
District Council**

Democratic Services:

Decisions Required:

To determine the application for a new Premises Licence under the Licensing Act 2003

Report:

Application

1. An application has been made by La Saliere Limited for a new premises licence at 11 Maypole Drive, Chigwell, IG7 6DE. The application is for the supply of alcohol as off sales via an on-line business. The premises will be used as a storage facility to cater for the online sale of alcohol beverages via a website. The applicant is applying for the following:

Supply of alcohol (off sales)
Monday to Sunday 09:00-17:00

Operating Hours
Monday to Sunday 09:00-17:00

2. The application was received on the 11 August 2020.
3. The Operating Schedule sets out conditions which will be attached to the licence if this application is granted.

Licensing Act 2003

4. When considering an application for a licence the licensing authority must have regard to steps that are appropriate to promote of the licensing objectives.
These are—
 - (a) the prevention of crime and disorder;
 - (b) public safety;
 - (c) the prevention of public nuisance; and
 - (d) the protection of children from harm.
5. It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

Consultation

6. The Responsible Authorities have received a copy of the application. It was also advertised at the premises and in a local newspaper.

7. All residences and businesses within 150 meters radius of the premises were individually consulted.
8. The authority has received 2 representations from local residents, which are also attached. Responses have been received from Mike Richardson, Environmental Enforcement Officer, Quality Assurance & Safeguarding Service, Trading Standards and Essex Fire Service who have no objections. Essex Police have agreed conditions with the applicant, which are also attached.
9. The objections relate to the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm.

Guidance Issued by the Secretary of State

10. The Licensing Act 2003 provides that the licensing authority must 'have regard to guidance issued by the Secretary of State under section 182.
11. Sections 2.1 to 2.31 of the Guidance are relevant to this application

Options

In determining this application the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- (a) to grant the licence as applied for subject to
 - the conditions mentioned in the Operating Schedule modified as the Sub-committee considers necessary for the promotion of the licensing objectives, and
 - the mandatory conditions specified in the Licensing Act 2003, or
- (b) to exclude from the scope of the licence any licensable activities to which the application relates, or
- (c) refuse to specify a person as the premises supervisor, or
- (d) reject the application

Determination

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

Appeal

If any party is aggrieved with the decision they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

Background Papers Used In Preparing This Report:

- The Licensing Act 2003
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
- Epping Forest District Council's statement of licensing policy.
<http://www.eppingforestdc.gov.uk>

Attached documents

- Application for premises licence
- Plan of the premises
- Newspaper advert
- Blue Notice
- Map of the area
- 2 letters of objection from local residents
- email from Peter Jones, Essex Police with agreed conditions.

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Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We La Saliere Limited

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description 11 Maypole Drive			
Post town	Chigwell	Postcode	IG7 6DE

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£N/A

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i as a limited company/limited liability partnership please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)
 - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c 14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)


Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/> Please tick yes			
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		<input type="checkbox"/>	Please tick yes
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name La Saliere Limited
Address 
Registered number (where applicable) 12706634

Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company
Telephone number (if any) [REDACTED]
E-mail address (optional) [REDACTED]

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
1	0	0 8 2 0 2 0

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

<p>Please give a general description of the premises (please read guidance note 1) The premises will be used as a storage facility to cater for online sales of alcoholic beverages.</p>
--

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)

f) recorded music (if ticking yes, fill in box F)

g) performances of dance (if ticking yes, fill in box G)

h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	09:00	17:00			
Tue	09:00	17:00			
Wed	09:00	17:00			
Thur	09:00	17:00			
Fri	09:00	17:00			
Sat	09:00	17:00			
Sun	09:00	17:00			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
			Although the online store will be open for purchases 24 hours of the day, alcohol will only be dispatched once per day during normal hours		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Terry Walter Barnard	
Date of birth	[REDACTED]
Address	
Postal Address: [REDACTED]	
[REDACTED]	
Postcode	[REDACTED]
Personal licence number (if known) 6010	
Issuing licensing authority (if known) London Borough of Southwark	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

N/A

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	09:00	17:00	
Tue	09:00	17:00	
Wed	09:00	17:00	
Thur	09:00	17:00	
Fri	09:00	17:00	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6) Although the online store will be open for purchases 24 hours of the day, alcohol will only be dispatched once per day during normal hours
Sat	09:00	17:00	
Sun	09:00	17:00	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

Aside from the points below being implemented, regular review of the four licensing objectives will be had to ensure that they are maintained as our top priority.

b) The prevention of crime and disorder

Being online, we will ensure business hours are adhered to and limit how much any one customer can purchase at a time in an attempt to minimise any potentially harmful drunkenness. In addition, deliveries from the premises address will only be dispatched once per day to minimise disruption to local areas.

c) Public safety

Being online, we will ensure business hours are adhered to and limit how much any one customer can purchase at a time in an attempt to minimise any potentially harmful drunkenness. In addition, deliveries from the premises address will only be dispatched once per day to minimise disruption to local areas.

d) The prevention of public nuisance

Being online, we will ensure business hours are adhered to and limit how much any one customer can purchase at a time in an attempt to minimise any potentially harmful drunkenness. In addition, deliveries from the premises address will only be dispatched once per day to minimise disruption to local areas.

e) The protection of children from harm

We will have an over-18 declaration on our website and ensure customers verify their age at the point of purchase and delivery. Training will also be provided to new employees to ensure that they understand this importance.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

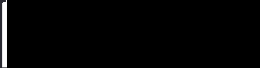
IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or
--------------------	--

	her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	02/07/2020
Capacity	N/A

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Consent of individual to being specified as premises supervisor

| Terry Walter Barnard_____

|
[full name of prospective premises supervisor]

of

| [REDACTED]_____

.....
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

| Premises License Application_____

.....
[type of application]

by

| Jordan Walker_____

.....
[name of applicant]

relating to a premises licence

.....
[number of existing licence, if any]

for

| [REDACTED]_____

.....
[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

Jordan Walker_____

[name of applicant]

concerning the supply of alcohol at

[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

6010_____

[insert personal licence number, if any]

Personal licence issuing authority

London Borough of Southwark_____

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed

Name (please print)

Terry Walter Barnard_____

Date

02/07/2020_____



Ground Floor Plan



First Floor Plan

Ⓢ Smoke Detector

Title Floor Plans	Address 11 Maypole Drive Chigwell Essex	Scale 1:100@A4	Date 03/08/20	Drawn by JW
		Job Number 2362	Drawing Number 04	Revision -

▶ Announcements - Public Notices



**Notice of Application for a
New Premises Licence under the
Licensing Act 2003**

Notice is given this day 11th August 2020 that La Salere Limited, 11 Maypole Drive, Chigwell has applied to the Licensing office of Epping Forest District Council for a Premises Licence in respect of La Salere Limited, 11 Maypole Drive, Chigwell. Application for a new premises licence for the sale of alcohol (sale of alcohol online only) Monday to Sunday 09:00-17:00 and the opening times of the business are 09:00 - 17:00 Monday - Sunday. The application is for the sale of alcohol via our online business only. The premises will be used as storage for the alcohol before being delivered to the customer. The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ. Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice. It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000).

**Did you know our
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more than...**

218k+
**unique browsers
every month.***

*Source: Omniture Q3 2018

**EPPING FOREST
Guardian**

To discuss your requirements:

020 8884 7420

saleseast@localiq.co.uk

eppingforestguardian.co.uk

guardian-series.co.uk

LOCALiQ localiq.co.uk

Notice of Application for a New Premises Licence under the Licensing Act 2003

It is given this day 11 August 2020 that La Saliere Limited, 11 Maypole Lane, Chigwell has applied to the Licensing Office of Epping Forest District Council for a Premises Licence in respect of La Saliere Limited, 11 Maypole Lane, Chigwell.

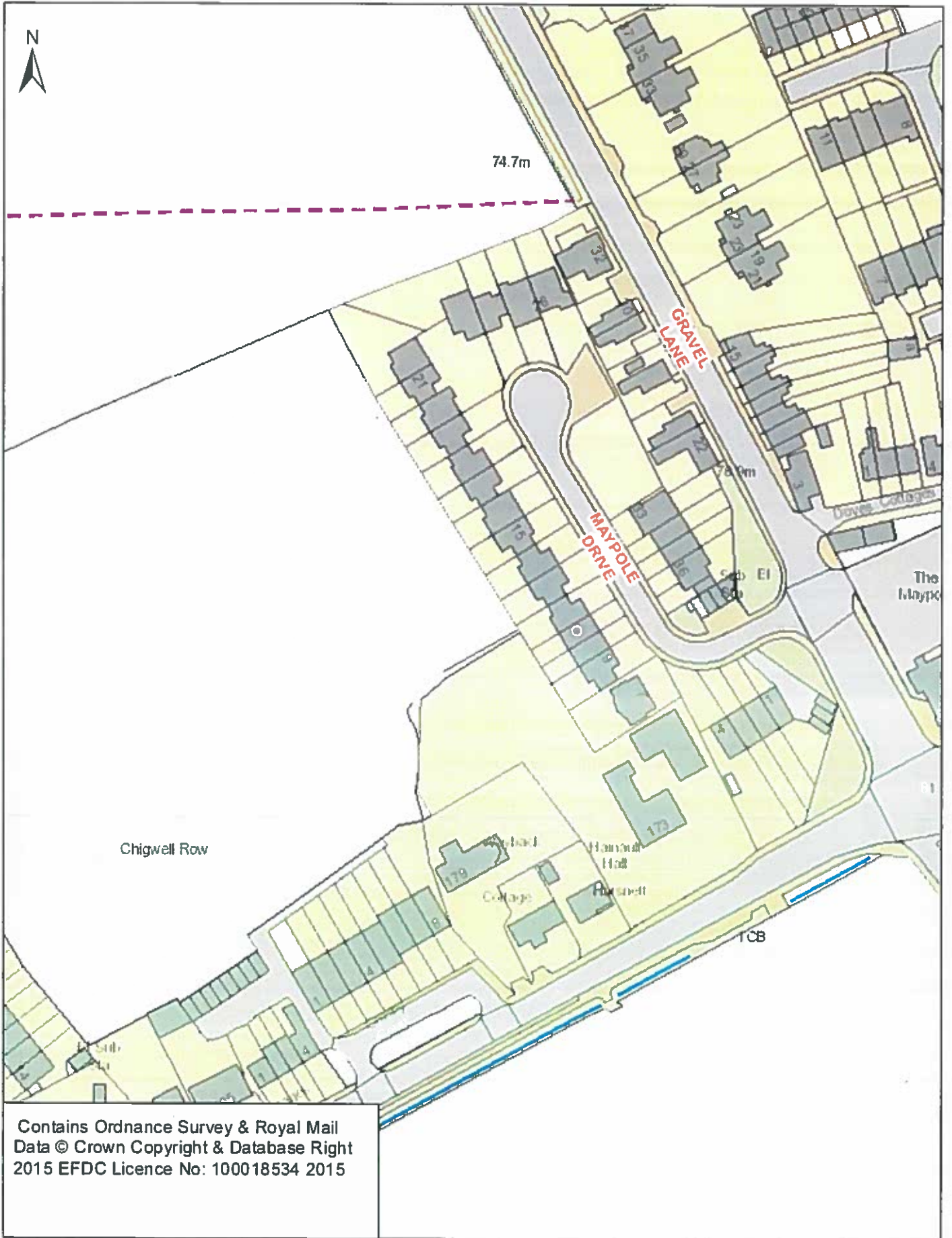
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74.7m



Chigwell Row

GRAVEL LANE

MAYPOLE DRIVE

Doves Cottages

The Maypole

Hannant Hall
Hannant Cottage
Rivett

TCB

Contains Ordnance Survey & Royal Mail Data © Crown Copyright & Database Right 2015 EFDC Licence No: 100018534 2015

Received 4.9.20

Maypole Drive

Chigwell Row

Essex



The Licensing Team

Epping Forest District Council

Civic Offices

High Street

Epping

Essex CM16 4BZ

Dear sirs/mesdames,

Re: Register of Licence applications received

Applicant name: La Saliere Limited

Address of premises: 11 Maypole Drive, Chigwell, Essex IG7 6DE

WE, the undersigned residents of Maypole Drive, wish to object to the grant of the above licence.

The premises are a dwelling house in a terrace of four houses situated near the top of a residential cul-de-sac. It is not an end of terrace property, and the garage belonging to this property is in a separate block.

There are Restrictive Covenants on the properties in Maypole Drive which can be seen on the Land Registry records – one of which is that no trade or business of any kind other than that of a Doctor, Solicitor or duly registered Dentist shall be carried on upon any part of the said land without the Vendors previous consent in writing first obtained.

Our objections are as follows;

The prevention of crime and disorder

The application states that the premises are to be used as a storage facility to cater for the online sale of alcoholic beverages. It is not clear what the business plan is, but the application also states that the premises will be open to the public Monday to Sunday 09:00 – 17:00. If this means that people can visit the property to buy alcohol, we are concerned that this may lead to people consuming alcohol in Maypole Drive, with a risk of street disorder. We are also concerned that the storage of large quantities of alcohol may attract thieves and burglars, and there are already concerns about crime in Chigwell Row.

Public Safety

We are concerned about the fire risk of the storage of large quantities of highly flammable alcohol in a terraced house. There are families with young children living nearby.

The prevention of public nuisance

We are concerned about the potential number of vehicles coming into Maypole Drive from members of the public attending a residential cul-de-sac for the purchase of alcohol. This may cause considerable nuisance and obstruction of the road as there are already difficulties with cars forced to park half up on the pavements, considerably narrowing access.

Protection of children from harm

The premises will be open to the public 7 days per week. There are young children in the immediate vicinity, who play in the street. They would be put at risk by added traffic and may also be exposed to harm if persons attending to purchase alcohol choose to consume it in the street.

We have also contacted Cllr Pranov Bhanot with our concerns and have asked him to speak for us at the sub-committee meeting.

MAYPOLE, W2

MAYPOLE

Maypole Drive

Maypol Drive

Maypole Drive

Maypole Drive

Maypole Drive

Handan Ibrahim

From: Jordan Walker [REDACTED]
Sent: 12 August 2020 10:15
To: Licensing Epping and Brentwood
Cc: Licensing
Subject: Re: Premises Licence Application - 11 Maypole Drive

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good morning Peter,

I agree to the additional measures stipulated below being added.

Many thanks,

Jordan Walker

From: Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>
Sent: 12 August 2020 09:23
To: [REDACTED]
Cc: EFDC Licensing <licensing@eppingforestdc.gov.uk>
Subject: Premises Licence Application - 11 Maypole Drive

Good morning,

I am contacting you regarding your application for a premises licence; with a view to agreeing some additional measures to promote the licensing objectives, that would then be attached to any premises licence if granted. Please consider the below and by return email advise whether you are happy to agree to them being added or not.

Off-sales are not permitted to persons on or in the immediate vicinity of the premises: sales of alcohol for consumption off the premises may only be made to persons at another location to whom alcohol will be delivered by the licence holder or his agent.

Where alcohol is to be delivered to a customer; proof of age consistent with the mandatory condition will be required before the delivery is completed.

Order payments will only be taken by credit/debit card via web sales (or telephone) (no payment will be accepted at the door).

Kind regards,

Peter



Peter Jones (7706) MIOL MBII
Licensing Officer – Epping Forest & Harlow
☎ 01279625405 (Ext: 313604) ☎ 07870909762
📍 Loughton Police Station, 158 High Road, Loughton, IG104BE

Handan Ibrahim

From: Licensing Epping and Brentwood
<licensing.epping.and.brentwood@essex.police.uk>
Sent: 12 August 2020 09:24
To: [REDACTED]
Cc: Licensing
Subject: Premises Licence Application - 11 Maypole Drive

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

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Kind regards,

Peter



Peter Jones (7706) MIOL MBII

Licensing Officer – Epping Forest & Harlow

☎ 01279625405 (Ext: 313604) 📞 07870909762

📍 Loughton Police Station, 158 High Road, Loughton, IG104BE

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